



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

****REVISED 01-14-2019**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: January 9, 2019

SUBJECT: JEFFERSON COUNTY Meetings – Week of January 14, 2019

Monday January 14, 2019	UW Extension Education Committee WI Counties Highway Association (WCHA) Winter Highway Conference Drainage Board Drainage Board – Landowner Meeting Drain #2	8:30 a.m. 9:00 a.m. 9:30 a.m. 10:30 a.m.	UW Extension 864 Collins Rd, Rm 12, Jefferson Chula Vista Resort Hwy 13 North, Wisconsin Dells Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Tuesday January 15, 2019	WI Counties Highway Association (WCHA) Winter Highway Conference Bridges Federated Library Board	9:00 a.m. 6:00 p.m.	Chula Vista Resort Hwy 13 North, Wisconsin Dells Bridges Library System Office 741 N. Grand Ave, Suite 210, Waukesha
Wednesday January 16, 2019	WI Counties Highway Association (WCHA) Winter Highway Conference Board of Health	9:00 a.m. 1:00 p.m.	Chula Vista Resort Hwy 13 North, Wisconsin Dells Health Department Conference Room 1541 Annex Rd, Jefferson
Thursday January 17, 2019	*Veterans Service Commission (Time Changed) Planning and Zoning Committee – Public Hearing	3:00 p.m. 7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Friday January 18, 2019	No Scheduled County Meeting		
Saturday January 19, 2019	**Lake Ripley Management District (Agenda Added) Lower Spring Lake Protection & Rehabilitation District	9:00 a.m. 10:00 a.m.	Oakland Town Hall N4450 CTH A, Cambridge Village Hall 100 Taft Street, Palmyra
Sunday January 20, 2019	No Scheduled County Meetings		



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549**

DATE: Monday, January 14, 2019

TIME: 8:30 a.m.

Committee Members: Dan Herbst, Mike Kelly, John Kannard, Mary Roberts, Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from December 10, 2018
7. Communications
8. Review of 2018 Departmental Budget
9. Update on Jefferson County Farm Technology Days (July 2019)
10. Discussion of Monthly Educator Reports – LaVern Georgson, Kara Loyd
11. Discussion and possible action on future meeting schedule and agenda items
12. Adjourn

Next Scheduled Meetings:

Regularly scheduled meetings are at the UW-Extension Office in Room 12 on the 2nd Monday of the month at 8:30 a.m. February 11 and March 11, 2019.

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.



Agenda

Jefferson County Highway Committee Notice

W.C.H.A. Winter Highway Conference
January 14, 15, & 16, 2019
Chula Vista Resort
Hwy 13 North
Wisconsin Dells, WI 53965
9:00 A.M.

Attendees:

Committee Members: John Kannard, Vice Chairman; Dick Schultz, Secretary;
Michael Wineke, Lloyd Zastrow, Walt Christensen
Highway Commissioner: William T. Kern

AGENDA TOPICS

WCHA Winter Highway Conference:

Members of the Highway Committee will attend the Wisconsin County Highway Association Winter Highway Conference, hosted by the WCHA Conference Coordinating Committee, at Chula Vista Resort, Wisconsin Dells, WI. No county business will be conducted.

AGENDA
JEFFERSON COUNTY DRAINAGE BOARD
And
Landowner Meeting for Drain #2 (10:30 a.m.)
Jefferson County Courthouse
311 S. Center Avenue, Rm 202
Jefferson, WI 53549
JANUARY 14, 2019
9:30 a.m.

1. Call to order and review minutes
2. Drain 36 – Response from D.O.T.
3. Drain 44 – Invoice & cost report – Ron Griebenow
4. Drain 20 – Results of assessment and contractor progress
5. Adjourn for Landowner Meeting – Drain #2

LANDOWNER MEETING (10:30 A.M.)

1. Call to order by Chairman Hughes – states purpose of the meeting
2. Drain 2 – Why assessment is necessary
3. Cost impact – Attorney Andrew Griggs
4. Adjourn Landowners' Meeting
6. Call to order and continue with Drain Board meeting
7. Drain 16 – Current status landowner Rosecke
8. Update DATCP
 - a. Language for postcard notification
 - b. Status of final petition to Circuit Court
 - c. January 9 Circuit Court hearing
9. Old business
 - a. Drain 15 – Current status
 - b. Drain 44 – Homeowner association meeting
 - c. Drain 14-B – Current status
 - d. Current status Workers' Compensation
10. Pay bills
11. Motion to adjourn

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741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

Regular Board Meeting

DATE: **Tuesday, January 15, 2019**
TIME: **6:00 p.m.**
PLACE: **Bridges Library System Office**
741 N. Grand Avenue, Suite 210
Waukesha, WI 53186

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

AGENDA

1. Call to Order
2. Comments from the Public
3. Correspondence
4. Approve Minutes of December 2018 Meeting - Action
5. Approve Payment of Monthly Invoices - Action
6. Reports: APL, Resource Library, Staff, Director, Nominating Committee
7. Election of Officers for 2019 – Action
8. Approve New Bridges Library System Policy Manual – Action
9. Approve Bridges Library System Records Retention Policy - Action
10. PLSR update - Discussion
11. Bridges Library System Strategic Plan update - Discussion
12. Confirmation of Next Meeting:
Tuesday, February 19, 2019 at Bridges Library System Office
13. Adjournment

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support



Jefferson County Board of Health Agenda
Health Department Conference Room
1541 Annex Road, Jefferson, WI 53549
920-674-7275
January 16, 2019
1 p.m.



Board Members

Don Williams, MD, Chair; Conor Nelan, Vice-Chair; Dick Schultz, Secretary; Maria Dabel; Samantha LaMuro, R.T.

- 1. Call to order**
- 2. Roll Call (establish a quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Approval of Board of Health Minutes for November 28, 2018 Meeting**
- 6. Communications**
- 7. Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
- 8. Special Order of Business – Level II Health Department Designation Award**
Christina Beach Baumgartner, Director, Southern Region Office, Division of Public Health, Department of Health Services
- 9. Dual Protection Services Presentation**
Catherine Sendelbach, M.S., CHES, Family Planning/Reproductive Health Consultant, Bureau of Community Health Promotion, WI DHS/Division of Public Health
- 10. Review of Health Department Financial Report**
 - a. Review and Discussion of Income Statement
 - b. Budget Amendment for Public Health Emergency Preparedness Opioid Grant
 - c. Donation from Aurora
- 11. Operational Update of the Environmental Health Program**
- 12. Discussion of Public Health Preparedness Program**
 - a. Recent Exercises and Meetings
 - b. PHEP Scholarship Awards
- 13. Discussion of Public Health Program**
 - a. Review of Statistics
 - b. Review of Communicable Disease Cases Reported
 - c. Update and Possible Action on Outcome of County Board Discussion on Combining Boards/Committees
 - d. Community Dental Clinic and Rock River Free Clinic Updates
 - e. Discussion and Possible Action on Falls Prevention Program with EMS
 - f. Staffing Update Health Department and Jail
 - g. Smoke-free Fair Park Update
 - h. Letter to County Board Regarding Wisconsin Healthy Communities Designation
 - i. Retirement Recognition Letter
 - j. Thank You Letter from the Board of Health for Jail Registered Nurse
- 14. Discussion of Health Department Monthly Report**
 - a. Final Copy of the 2017-2020 Community Health Improvement Plan and Process (CHIPP)
 - b. 2019 Community Health Assessment Timeline
- 15. Future Agenda Items**
- 16. Adjourn**

Next Scheduled Meetings: Wednesday – April 17, July 17, October 16, 2019

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

Jefferson County
Veterans Service Commission

AGENDA

Thursday, January 17th, 2019

Jefferson County Courthouse
311 S. Center Ave, Rm 112
Jefferson, WI 53549

3:00 p.m.

Commission Members:

Michael Clish, Timothy Finn, Joseph Naylor, Jim Seidl, Augie Tietz

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of minutes from December 6th, 2018 Commission meeting
7. Communications
8. Review of Aid Granted to date and discussion of potential exceptions to policy
9. Review of Veterans Service Commission charter and aid policy
10. Discussion and possible action on establishing a Veterans' Service Commission Loan Guarantee Program
11. Discussion and possible action on temporary housing solutions for homeless Veterans
12. Discussion and possible action on establishing a Veterans Foundation
13. Discussion of Veterans events/private donations
14. Set Commission's meeting date(s) and discuss potential items for future agendas
15. Adjourn

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NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; George Jaeckel, Vice-Chair; Blane Poulson, Secretary; Matt Foelker and Lloyd Zastrow

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, January 17, 2019

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law**
- 4. Approval of Agenda**
- 5. Explanation of Public Hearing Process by Committee Chair**
- 6. Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, January 17, 2019, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4126A-19- Marvin Graaf Jr: Create a new 2-acre building site north of **N1023 County Road K** in the Town of Koshkonong from part of PIN 016-0514-2231-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4127A-19 – Dean & Sandra Yandry: Create a new 2-acre building site south of **N1923 County Road N** in the Town of Koshkonong from part of PIN 016-0514-1241-000 (35.09 Ac) and 016-0514-1214-003 (29.063 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4128A-19 – Karl H Zinser Estate: Create a 3.66-acre lot around the home and buildings at **N9469 West Road** in the Town of Watertown from part of PIN 032-0814-0342-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATION

CU1970-19 – Craig Lang: Request to modify the existing CUP to include expansion of the extensive on-site storage structure, allowing a showroom and indoor storage addition at **W8528 and W8536 US Highway 12**, Town of Oakland. The site is on PIN 022-0613-2111-005 (0.879 Ac) in a Community zone. This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

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A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at www.jeffersoncountywi.gov



**Lake Ripley Management District Meeting of the
Board of Directors January 19, 2019
9:00 A.M. at Oakland Town Hall**

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (December 15, 2018) IV.
- Treasurer's Report
- V. Lake Manager's Report and Correspondence
- VI. New Business
 - a Discussion and possible action on the purchase of a multiparameter water quality meter
 - b Discussion and possible action on increasing Ripples newsletter distribution to entire watershed.
 - c Discussion and possible action approving WDNR Wetland Restoration Grant application
 - d Discussion and possible action on increasing District credit card limit.
 - e Discussion and possible action on Wisconsin Lakes membership
- VII. Old Business
 - Discussion and Possible Action on Lake Manager Compensation process
- VIII. Adjournment

Note: Public Comment will be taken at discretion of District Chair

LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT

1st Quarterly Meeting

***Village Hall
100 Taft Street
Palmyra, WI***

January 19, 2019 10:00 A.M.

*Members: Carol Dixon, President; Debby Bartolerio, Secretary; Vicki Bradford, Treasurer; Blane Poulson, County Board Rep;
Kathy Weiss, Village of Palmyra Rep*

- Call to order (Carol)
- Reading of Minutes for August 18th, 2018 (Debby)
- Treasurer's Report (Vicki)
- August 2018 Aquatic Plant Sampling Results (Patricia)
- Weed Harvesting Report (Jim)
- Dam Repair Update (Kathy)
- Vote on 2019 Winter Drawdown
- Dredging Option (Carol)
- Open Forum
- Next Meeting Date
- Adjournment